

**MICHAEL OKPARA UNIVERSITY OF AGRICULTURE, UMUDIKE
OFFICE OF THE REGISTRAR
INVITATION FOR SUBMISSION OF PRE-QUALIFICATION AND TENDER DOCUMENTS FOR PROJECTS UNDER NEEDS
ASSESSMENT OF NIGERIA PUBLIC UNIVERSITIES MICHAEL OKPARA UNIVERSITY OF AGRICULTURE, UMUDIKE**

Michael Okpara University of Agriculture, Umudike (MOUUAU) wishes to execute projects under NEEDS ASSESSMENT OF NIGERIA PUBLIC UNIVERSITIES.

Consequently and in accordance with the Bureau of Public Procurement Act Stipulations. Michael Okpara University of Agriculture, Umudike (MOUUAU) invites reputable Contractors to tender for the implementation of the listed Projects under NEEDS ASSESSMENT OF NIGERIA PUBLIC UNIVERSITIES.

S/NO	DESCRIPTION OF PROJECT	NON-REFUNDABLE TENDER FEE (N)
Lot 1	Proposed Procurement of Equipment for Colleges of Management Sciences and Crop and Soil Sciences (COLMAS & CCSS)	10,000.00
Lot 2	Proposed Procurement of Equipment for Colleges Natural Resources/ Environmental Management, and Natural and Applied Sciences (CNREM & COLNAS)	10,000.00
Lot 3	Proposed Procurement of Equipment for College Animal Science and Animal Production (CASAP)	10,000.00

Lot 4	Proposed Procurement of Equipment fix College Engineering and Engineering Technology (CEET)	10,000.00
Lot 5	Proposed Procurement of Equipment for Colleges of Food Sciences and Tourism and Veterinary Medicine (CAFST & CVM)	10,000.00
Lot 6	Proposed Procurement of Equipment for College of Engineering and Engineering Technology (CEET)	10,000.00
Lot 7	Proposed Procurement of Executive Tables/Chairs	10,000.00
Lot 8	Proposed Procurement of Office/Classroom Furniture	10,000.00
Lot 9	Proposed Procurement of Computers, Printers Risograph etc.	10,000.00
Lot 10	Proposed Procurement of Office Equipment	10,000.00
Lot 11	Proposed Procurement of Interactive Whiteboard	10,000.00

(3) ELIGIBILITY REQUIREMENT

- (a) Evidence of Registration with Corporate Affairs Commission (CAC) including form CAC2 and CAC7.
- (b) Evidence of Tax Clearance Certificate for the last three years valid till 31st December 2019 with minimum average annual turnover of N5 million;
- (c) Evidence of current Pension Compliance Certificate expiring on 31st December, 2019.

- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate expiring on 31st December, 2019.
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Valid till December 2019.
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/01/2020 or Valid Certificate issued by BPP.
- (g) Evidence of Sworn Affidavit disclosing whether or not any officer of the relevant Committees of Michael Okpara University of Agriculture, Umudike or the Bureau of Public Procurement is former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.
- (h) Company Audited Account for the last three (3) years 2017-2019
- (i) Evidence of Financial capability to execute the project including a reference letter from a reputable commercial bank indicating willingness to provide credit facility for the project when needed.
- (j) Company Profile with Curriculum Vitae of key staff to be deployed for the project, including copies of their professional qualifications.
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Award, Valuation Certificates, Job Completion Certificates and photographs of the project.
- (l) For Supply of Equipment: Letter of Authorisation as representatives of the Original Equipment Manufacturers (OEMs).
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each J V partner).
- (n) All documents for submission must be transmitted with a covering/forwarding letter under the company/firms letterhead bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferable GSM No.) and e-mail address. The letter headed paper must bear the Names and Nationalities of the Directors of the company at the bottom of the page, duly signed by the authorized officer of the firm.

(4.0) COLLECTION OF TENDER DOCUMENTS

Financial Bid Documents can be collected at the office of the Director Physical Planning, Michael Okpara University of Agriculture, Umudike during working days (10a.m. – 3p.m.) on presentation of evidence of payment of N 10,000.00 per Lot paid into MOUAU's Remita account in any reputable commercial bank in Nigeria.

(5.0) SUBMISSION OF BID DOCUMENTS

Interested Contractors are required to prepare and submit their Pre-qualification/Financial Bid Documents in sealed separate envelopes. To be clearly written at the top right hand corner of each envelope are: the Project Title, Lot Number, Contractor's Name and "Technical Bid" or Financial Bid" as the case may be. Both envelopes shall be enclosed in a bigger envelope with the inscriptions at the top right hand corner of the envelope NEEDS ASSESSEMENT OR CAPITAL PROJECTS, Project Title/Lot Number/Contractor's name and the envelope addressed to the Registrar, Room 214, Alex Ekwueme Building, Michael Okpara University of Agriculture, Umudike. The Pre-qualification/Financial bid documents shall be dropped in a marked box at the Office of the Registrar **on or before 12:00 noon on Monday, 24 February, 2020.**

(6.0) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 24 February, 2020** in the Vice-Chancellor's conference room in the presence of the representatives of the bidding Companies and the general Public who wish to attend.

In submitting the company's profile, please state clearly the company's full contact address, GSM phone number and E-mail address required for ease of communication. Pre-qualified Contractors shall be notified accordingly for the opening of their financial bids.

NOTE PLEASE:

Bidding will be conducted through the National Competitive Bidding (NCB) Procedure as specified in the Procurement Act, 2007.

- (i) Interested bidders may obtain further information from the Procurement Unit of MOUAU, and/or Director Physical Planning.
- (ii) Failure to satisfactorily fulfill these conditions as requested above shall result to invalidation of bid.
- (iii) MOUAU reserves the right to verify the authenticity of claims made by bidder and shall reject any submission based on unverifiable information.

- (iv) Submission of bids by post or courier will not be acceptable and any bid received at the designated location after the required time and date have elapsed shall be considered late and non-responsive.
- (v) This advertisement is published for information purpose only and shall not be considered as a commitment or obligation on the part of the University to award contract.
- (vi) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened
- (vii) MOUAU will not be responsible for any cost incurred by any interested party in connection with any response to an inquiry nor shall it entitle any party submitting documents to claim any indemnity from the University.
- (viii) No bidder shall tender for more than two (2) lots. Any such entry stands disqualified.
- (ix) The University is not bound to prequalify any bidder and reserves the right to annul the bidding process in line with Section 28 of the PPA, 2007, without incurring any liability and/or assign any reason thereof

JACINTA N. OGWO-AGU (MRS.)
REGISTRAR